



## Belfast City Council

<b>Report to:</b>	Parks and Leisure Committee
<b>Subject:</b>	<b>2012/2013 Closures for Public Holidays</b>
<b>Date:</b>	11 October 2012
<b>Reporting Officer:</b>	Andrew Hassard, Director of Parks and Leisure
<b>Contact Officers:</b>	Katrina Morgan, Leisure Operations Manager

<b>1</b>	<b>Relevant Background Information</b>
	<p>At the January 2012 Committee, Members approved the closure arrangements in respect of the various Parks and Leisure facilities. This was specifically in relation to proposals for the opening/closing times and dates due to public holidays and maintenance agreements during the current financial year.</p>

<b>2</b>	<b>Key Issues</b>
	<p>A report on the opening and closing proposals is taken to Committee in either December or January each year so that adequate notice can be given to both customers and staff in relation to the Bank Holiday arrangements.</p> <p>Over the last few years the extra statutory holiday has been allocated to 2 January and recommendations taken to Committee in January 2012 were on this basis.</p> <p>The public / bank and statutory holiday entitlements for the financial year 2012/13 have now been confirmed and this year the extra statutory holiday has been allocated to the 31 December 2012. As a result of this changes to the Christmas bank holidays are required. This will include the following:</p> <ul style="list-style-type: none"><li>• Leisure centres will close on Monday 31 December and open on Wednesday 2 January.</li></ul>

	<ul style="list-style-type: none"> <li>• The grounds of the cemeteries and the crematorium will be open as usual on 31 December 8.00am – 4.00pm.</li> <li>• Burials at Roselawn, Dundonald and the City cemeteries will be scheduled to take place in the morning only of 31 December from 9.00am – 11.00am in line with normal Bank Holiday times.</li> <li>• Cremations at the City of Belfast Crematorium will be scheduled to take place on 31 December from 8.30am – 12.00noon. However if demand requires these will be extended to normal working hours 8.30am – 5.00pm.</li> <li>• The Cemeteries/Crematorium Central Administration Office and the site Offices at the Roselawn, Dundonald and City cemeteries will open on 31 December from 8.30am – 12.30pm</li> </ul> <p>Members are reminded that cemeteries are open to the public as open spaces 365 days a year:</p> <p>November – February: 8.00am - 4.00pm and Sundays 10.00am – 4.00pm  March and October: 8.00am – 6.00pm and Sundays 10.00am – 6.00pm  April - September: 8.00am – 6.00pm, Tuesdays and Thursdays: 8.00am – 8.00pm and Sundays 10.00am – 6.00pm.</p>
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<b>3</b>	<b>Resource Implications</b>
	<p><u>Financial</u>  The financial impact of implementation of these schedules has been reflected within approved revenue estimates for the period.</p> <p><u>Human Resource</u>  None.</p> <p><u>Asset and other implications</u>  None.</p>

<b>4</b>	<b>Equality and Good Relations Implications</b>
	<p>There are no equality and good relations implications from this proposal.</p>

<b>5</b>	<b>Recommendations</b>
	It is recommended that Members approve the amendments to the public holiday schedules outlined in this report

<b>6</b>	<b>Decision Tracking</b>
	Committee decision to be implemented by the Leisure Operations Manager and Principal Parks & Cemeteries Services Manager including providing appropriate notification to customers and other key stakeholders.

<b>7</b>	<b>Key to Abbreviations</b>
	None

<b>8</b>	<b>Documents Attached</b>
	None